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Erasmus + (KA201) Strategic Partnerships for School Education

ChangetheAttitude-ChangetheClimate!

ThinkGlobal-ActLocal!(GLOCAL)

GrantAgreementN° 2020-1-UK01-KA201-079000

**Evaluation report
Kick-off Meeting – France
8/11/2021**

Prepared by: RJ4ALL



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Introduction

The Association Scolaire Beausejour organised the first transnational partners meeting that was attended by representatives of all six project partners: Eruditus school, Carmen Sylva, RJ4ALL, Incirliova Genclik Kultur Sanat, Inercia and the host partner Association Scolaire Beausejour. Partner Inercia Digital attended the TPM online. The meeting was held in Narbonne on 8th November 2021. RJ4ALL, as responsible for the evaluation, prepared a basic Google Form Survey to simplify compilation at the end of the TPM. The TPM aimed at creating a good environment for the partners' future collaboration on the project. Throughout the TPM, partners discussed about the start of the project, the next action points and the respected results. During the meeting, each institution presented itself and its town/region/country and general measures and approached taken locally/nationally for environment.



TPM1 AGENDA

Kick-off meeting 8/11/2021 at Lycée Beauséjour, 2 rue Girard, 11100
Narbonne, France

Time (CEST – Narbonne)	Topic	Responsible	Notes
9:00-9:30	Welcoming and greeting the partners.	Lycee Beauséjour	Coffee , tea, fruit and pastries will be served .
9:30-9:40	Presenting the agenda	RJ4ALL	
9:40-10:00	Partner introductions	All	Computer and overhead projector available
10:00 – 10:15	Introductions of Beauséjour ambassador students and their teachers	Students and teachers from Beauséjour	
10:45 – 11:00	COFFEE BREAK(+short visit of the Lycée by our students)		
11:00: 12:30	IO1 – Research, unit structure and learning outcome	All	Every country will present their findings (max 20 minutes) (computer and projector available)
12:30 – 14:00	LUNCH		
14:00 – 14:20	Website walk through	Inercia	If you need specific material, tell us by Wednesday 20 th October
14:20 – 14:45	Moodle walk through	Inercia	If you need specific material, tell us by Wednesday 20 th October
14:45 – 15:30	Calendar – LTTs and next TPM	RJ4ALL	
15:30 – 15:45	BREAK		
15:45 – 16:15	102 - Next steps		
16:15 – 16:35	Questions		
16:35 – 17:00	Evaluation and final conclusion		
17:00 – 17:20	BREAK		



17:20 – 18:30	Visit to Narbonne Historic Centre		
18:30 – 20:00	DINNER		

Evaluation report

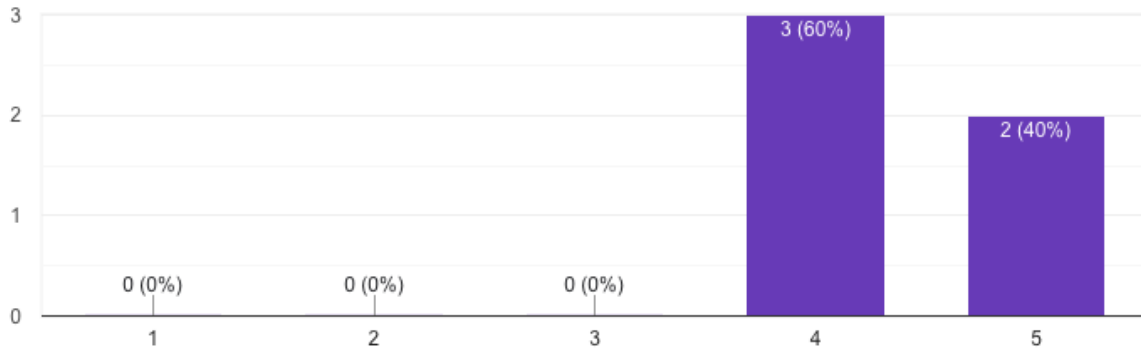
The evaluation process aims to analyse the whole planning of the meeting and its development, according to the general lines of the project and to the partners' agreements about basic characteristics of each meeting in order to guarantee minimum standards of quality for activities and outcomes.

We received 5 responses which completed the evaluation questionnaire. The results on the whole are very satisfactory because in most items they rated the development of the meeting with very high points.

Organization of the meeting

In general, the TPM was well organised and managed. The contents, organisation and structure of the meeting met all expectations of the partners.

Table 1. How do you rate the kick-off transnational project meeting in Narbonne, France?



In particularly, related to the general outcome for the TPM, partners were satisfied. In particular, partners believed that the TPM agenda was sufficient (table 3) and the meeting was easy to access and with the necessary information to reach the meeting with one answer to be neutral (Table 2).

Table 2. We received sufficient information on how to take part at the meeting.

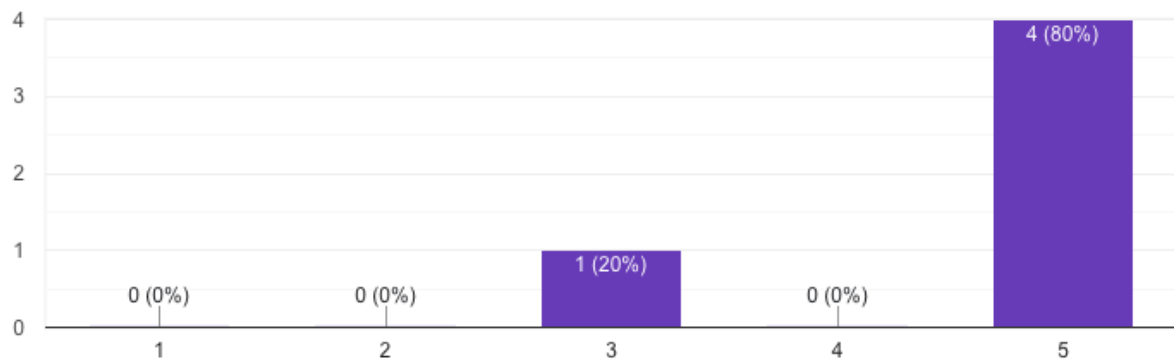


Table 3. The agenda was clear / complete

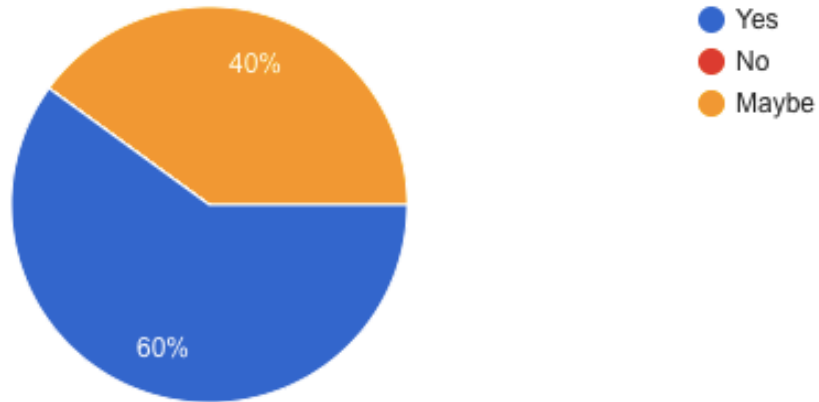
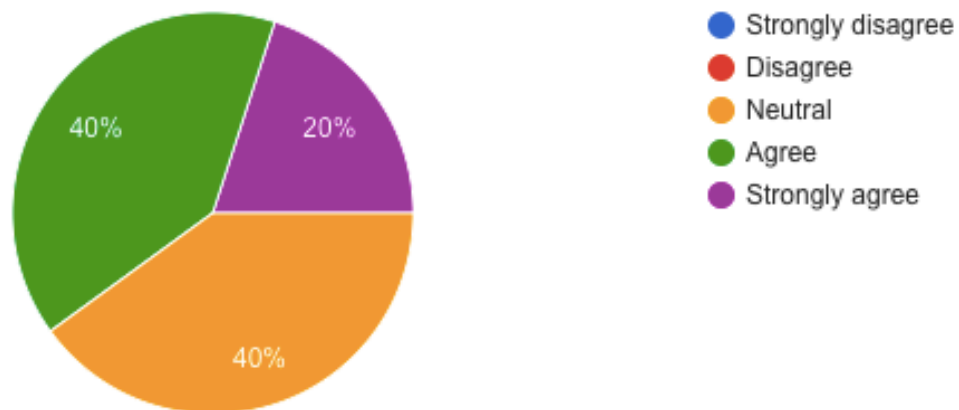


Table 4. Was the correct mechanism and venue used (physical meeting, phone conference, video conference)?



The communication among participants



Participants answers showed a variety regarding communication. In general, 80% of the participants were satisfied with communication and collaboration among the partners. Absolutely, the consortium would appreciate excellent communication but on the other hand partners are now aware that this aspect must be improved. The worrying thing is that one of the partners rated communication as insufficient so consortium as a whole must make some changes in order to transform this into a positive reply (table 5 & 7). Similarly, 80% expressed that they had the opportunity to share their opinions and expertise freely and as expected with one answer being neutral (Table 6).

Table 5. How do you rate the collaboration among the participants?

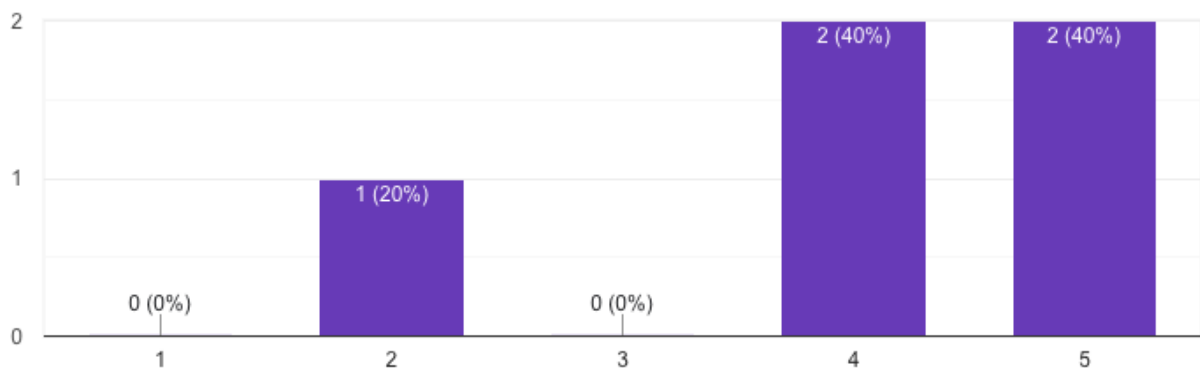


Table 6. Participants had the possibility to offer their suggestions/expertise freely

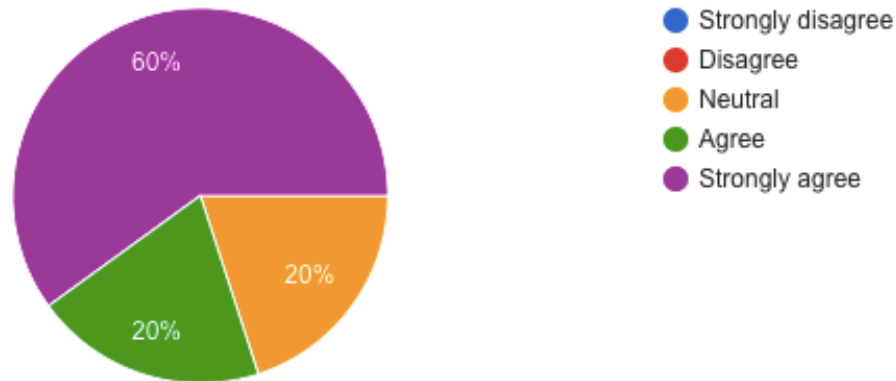
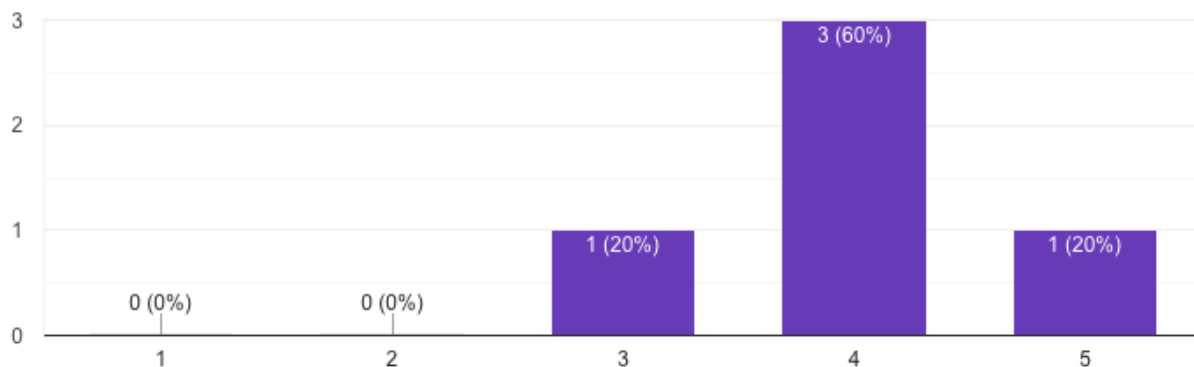


Table 7. There was a good level of team work / group communication



Regarding the purpose of the TPM, partners responded not positive or negative (60%). This means that partnership needs to focus on the meeting's objective and try to change these responses into positive ones. The rest of the answers were positive but the partnership has to have a positive outcome regarding all aspects and especially meeting's goals. Additionally, partners believed that the meeting made an important impact and it was worthwhile and necessary (table 9).

Table 8. Was the purpose met, and to what extent? (fully, somewhat or not at all

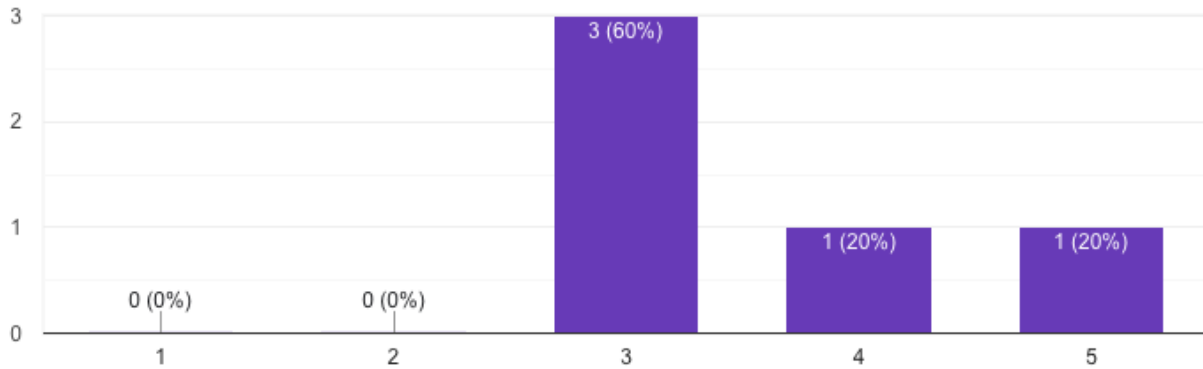
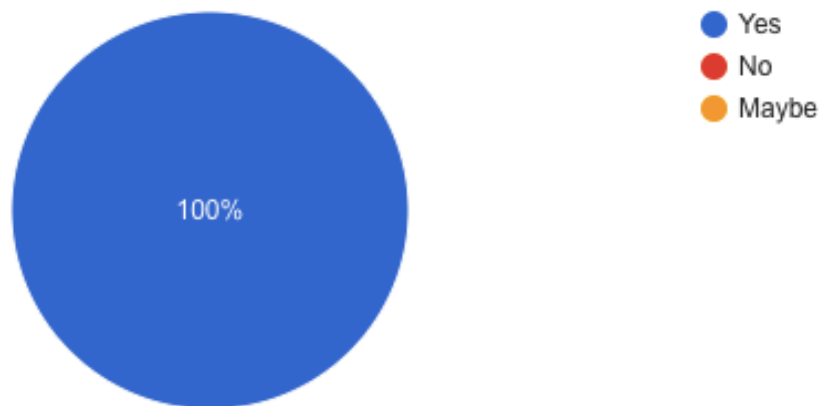


Table 9. Based on the results of the meeting, was this meeting necessary and worthwhile?



In general, partners received a positive vibe from the meeting and all were able to understand and be assigned with the next action points. However, one of the responses was negative for both next steps clarifications and the positive tone of the meeting (table 10, 11 & 12).



Table 10. Did the meeting have a positive or negative tone?

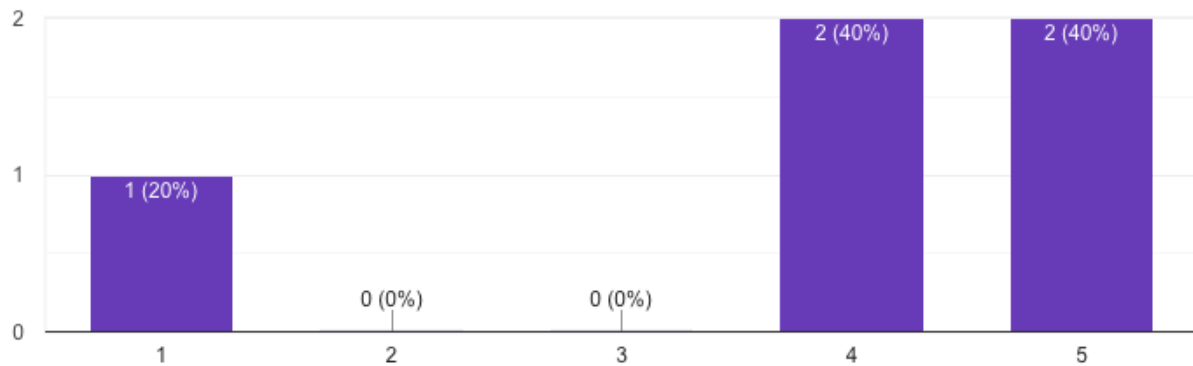


Table 11. Were next steps and action items identified and assigned at this meeting?

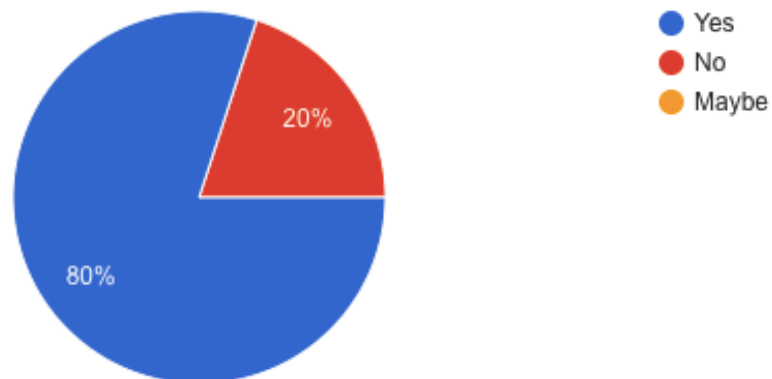
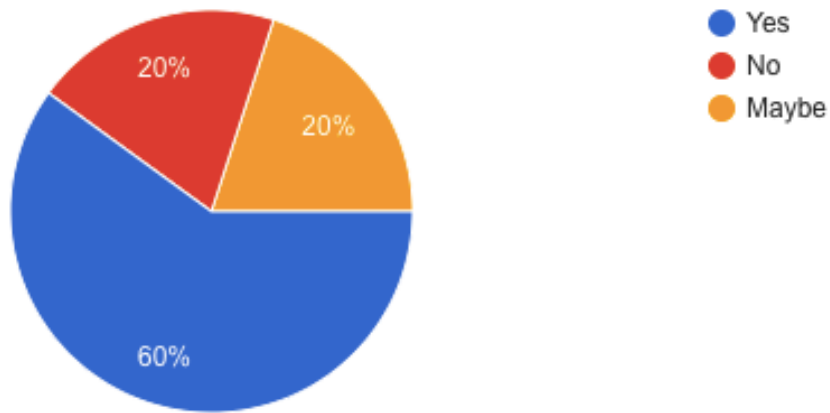


Table 12. Did all participants leave the meeting with a clear understanding of all the next steps?



Furthermore, although the majority of the partners believed the conversation during the meeting were constructive and goals of the meeting reached, one of the partners seemed to be neutral for the productive discussions and 60% were neutral regarding the meeting’s accomplished goals.

Table 15. Were the discussions constructive?

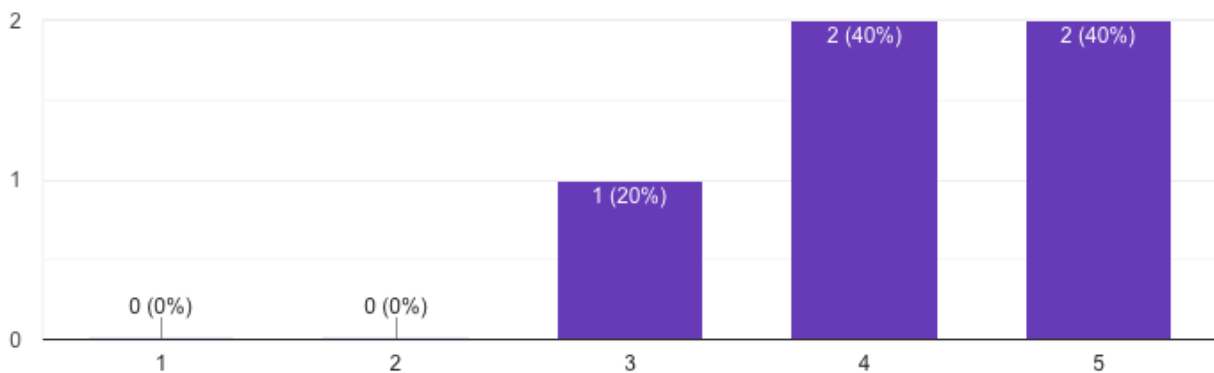
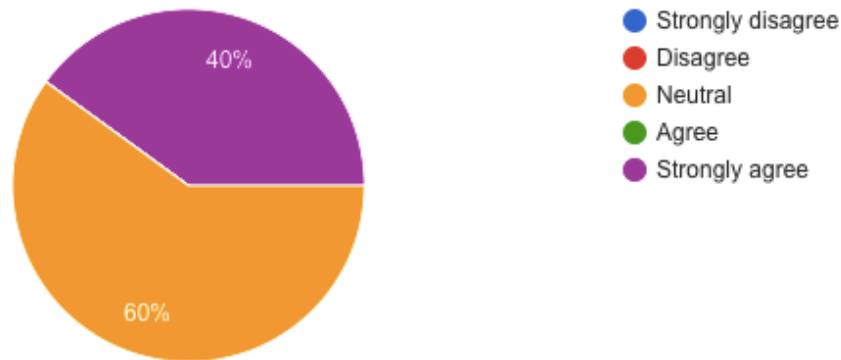


Table 16. Were goals of the meeting accomplished?



Partners' suggestions

Please offer any suggestion for helping the next host to improve the PLANNING of the partners' meeting

The only suggestions from partners regarding further improvements for the future meetings were about the importance of the in-person participation of the meetings.

General comments and suggestions

The general expectations of the meeting were fulfilled and partners are ready for the next TPM. Partners need to improve communication among them during the meetings and to set with clarity the goals of the meeting as well as the future action points for each partner. A simple and clear agenda including all the topics needed to be discussed is necessary. Each meeting needs to focus on each topic until it is clear to every partner before moving on to the next one.

In the nutshell, partners were satisfied with the TPM in Narbonne, France.



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Participants:

1. Nilufer Dulkiran (Incirliova)
2. Alexandru Leu (Carmen)
3. Ruby Bukhari (RJ4ALL)
4. Berto Linda (Beausejour)
5. Felicia Dimulesc (Eruditus)

Online participants:

1. Victoria Rodriguez (Inercia)